



Goddard Public Library Board Meeting Minutes June 23rd, 2025 at 6:30 PM

The June Board Meeting of the Goddard Public Library was called to order by the Vice President of the Board, Megan Koenigs, at 6:30 PM on Monday, June 23rd, 2025.

1. Roll Call: Megan Koenigs, Tegan Perkins Ulmen, Lucretia Burch, Allison Patton, and Library Director Carrie Wharton. Kate Morgan, Arika Bradley, and Becky Cole were excused. A quorum was reached.
2. Approval of Agenda:
 - a. Allison Patton ▾ moved to approve the Meeting Agenda for June 23rd, 2025.
Lucretia Burch ▾ seconded the motion. All present were in favor.
3. Review of Minutes from Board Meeting - May 19th, 2025
4. Citizen Comments: None.
5. Correspondence and Communications:
 - a. Thank you note from Neighbor's United and an email of a patron and her family participating in Library programming.
6. Director's Report:
 - a. 1,102 signed up for Summer Reading Program so far!
 - b. Approval request for annual Ultimate Water Fight with the Sedgwick County Fire Department Station #35 was submitted and approved by the Mayor and City Council.
7. Financial Report:
 - a. Approve May Financials: Lucretia Burch ▾ moved to approve the May Financial Report. Allison Patton ▾ seconded the motion. All present were in favor.
8. Friends & Foundation Update: The annual social meeting took place. A suggestion was made to hold the meeting beforehand and then have the social portion afterward next year.
 - a. Goddard Public Library Board Members will receive information on signing up for upcoming Friends & Foundation meetings.
9. City Update:
 - a. New/Updates to Public Works - potentially replacing the broken Library window.



b. Per the 6.24.25 City Council Agenda Packet:

- i. Pg. 53 - “Overview: The Library – General Fund department is responsible for the maintenance and operational support of the Library building, which is owned by the City. Its role is to ensure that the facility remains clean, safe, and functional for continued public use. The 2026 Library budget totals \$25,250, representing a 57.18% decrease from the 2025 projection of \$58,970. This significant reduction is primarily due to the elimination of the City’s \$35,000 annual contribution to the Library Board, a payment that previously supplemented operations even though the Library receives funding through its own dedicated mill levy. Ongoing 2026 expenditures include core facility needs such as building maintenance (\$7,000), janitorial services (\$7,500), pest control (\$1,000), insurance (\$4,000), and grounds upkeep. Modest capital funds are also included for facility upgrades (\$2,000). No revenue is projected for 2026, as the prior year’s total included a one-time insurance reimbursement of \$3,061. Overall, the 2026 budget reflects a streamlined and facility-focused approach, aligning City support with its responsibility as building owner rather than operational funder.”

10. Old Business:

- a. Outreach Vehicle
 - i. No updates right now.
- b. New Board Member

11. New Business:

- a. Next Meeting: Elect Officers/Committees
- b. August Board Training
 - i. August 27th, 2025
- c. Director Review/Raise
 - i. Megan Koenigs ▾ moved to approve a 4% raise for Carrie Wharton as of May 1st, 2025, and the additional 3 weeks of vacation will be added to her leave bank, available immediately. Tegan Perkins Ulmen ▾ seconded the motion. All present were in favor.

12. Executive Session: