

## Goddard Public Library Board Meeting Agenda

April 10, 2023 at 7:05 pm

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting March 6, 2023
4. Citizen Comments
5. Correspondence and communications
6. Director's Report
  - a. Circulation Report
7. Financial Report
8. Old Business

a. Friends/Foundation update: The book sale will be May 6<sup>th</sup> from 9-1 with a preview hour for members at 8am. The new bags are here with the Friends logo. Friends will be bringing food for the library staff on April 25<sup>th</sup> for Library Worker's Appreciation day.

b. City Updates – The carpet and bathroom budget of \$ was approved, along with a yearly amount of \$10,000 for the Director's health insurance. This leaves an excess of \$ that the library will use to be open for the Main Street Sundays and other things.

c. Bathrooms/Flooring- The carpet has been ordered with a delivery date of May 1<sup>st</sup>. The install has not been scheduled. There was an issue with the bathroom flooring choice and new flooring has been chosen

### 9. New Business

- a. Oath for Board members and Library Director
- b. Approach the city of Maize to send Mobile Library twice a month for a contracting fee.
- c. StoryWalk signs. Old ones were removed and we are looking at plans to build new wooden stands
- d. Summer Reading planning in full swing. Carrie has a full schedule taking the Mobile Library and visiting schools.

### 10. Executive Session

### 11. As may be presented

\*Next meeting is May 8th, 2023.

PLEASE CALL THE LIBRARY at 316-794-8771 IF YOU CANNOT ATTEND OR

E-MAIL: [director@goddardlibrary.com](mailto:director@goddardlibrary.com) Thank you!

## **Goddard Public Library Board Meeting Minutes**

**March 6, 2023, 6:00 pm**

1. Roll Call: Sherry Lauer, Connie Brake, Kate Morgan, Margo Rakes, Stephanie Mount, Tegan Ulmen, Vicki Luthi, and Lisa Fouts were present to start the meeting. Frank Petsche was late. Megan Koenigs attended the meeting as an observer.
2. The Goddard's Women's Club was at the library on March 6<sup>th</sup> to read to the kids and sponsor activities for Read Across America.
3. The board introduced themselves to Megan, she will be presented to the City Council on March 6<sup>th</sup> to be added as a library board member.
4. The board discussed the hiring of Julie Mills as the new library director.
5. Kate motioned to remove "The Director may take Compensatory Leave as needed when it is convenient to the library." from the new contract. Tegan seconded the motion. Approved 9-0.
6. Sherry is working with the city to provide some or all of the health insurance premiums for the new director.
7. Stephanie motioned to remove the references to the payout of unused vacation time in the event of the director's resignation. This includes updating the library policies to remove the same references. Kate seconded the motion. Approved 9-0.
  - a. The updated portion of the library policies will be voted on at the next board meeting.
8. Connie motioned to approve the offer of \$48,000 a year to the new director. Tegan seconded the motion. Approved 9-0.
9. Margo motioned to offer the position of Library Director to Julie Mills. Stephanie seconded the motion. Approved 9-0.
10. Kate motioned to end the meeting at 7:12pm. Tegan seconded the motion. Approved 9-0.

## **Director's Report**

**April 2023**

I am so happy to be here and have been enjoying getting to know staff and the community!

I attended the Goddard City Council on my first day and it was great to see the council approve the budget for the library's carpet and bathroom upgrades, as well as paying for health insurance.

I have been doing a lot of training with Lisa and Sherry! It has been going great, and everyone is very helpful.

I had lunch with Angie Dunst and attend the Christmas on Main Street planning meeting.

I attended the Friends and Foundation Board meeting, and led my first staff meeting. Both of those were great and informative.

I went with Carrie to Orchard on the Mobile Library and enjoyed being out in the public and seeing how people love the Bookmobile!

**GODDARD PUBLIC LIBRARY**

January 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2023	2022	2021	2020
<b>CHECK OUT SUMMARY</b>																
Non-fiction	157	108	97										362	1802	1589	921
Fiction	535	419	480										1434	6777	5731	4757
Periodicals	18	21	18										57	239	249	467
Audio Books	10	12	12										34	202	208	280
Videos/ DVD	306	317	273										896	2759	2890	2209
<b>JUVENILE</b>																
Non-fiction	666	388	501											1555	6136	1883
Fiction	1742	1796	1887											5425	19169	10212
Periodicals	13	2	8											23	48	22
Videos/ DVD	74	69	47											190	579	541
Audio	8	10	11											29	144	56
Other														0		
<b>TOTAL</b>	<b>3529</b>	<b>3142</b>	<b>3334</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19001</b>	<b>36743</b>	<b>21348</b>	
<b>Computer</b>	146	139	196											481	1015	1543
<b>Wireless</b>	126	127	153											406	1204	1123
<b>Reference Question</b>	204	186	219											609	2669	2954
<b>INTERLIBRARY LOAN</b>																
<b>Books Loaned</b>	354	364	402											1120	4075	3708
<b>Unfilled</b>	0	0	0											0	17	29
<b>Books Borrowed</b>	333	295	551											1179	2841	2236
<b>Unfilled</b>	0	0	0											0	10	0
<b>NEW LIBRARY CARDS</b>	53	58	64											175	503	218
<b>MATERIALS ADDED</b>																
<b>Adult</b>	63	85	30											178	876	620
<b>Juvenile</b>	48	71	45											164	755	786







# Teen Programming

	A	B	C
1	<b>Program</b>	<b>Attendance</b>	
2	<b>January</b>		
3	TAB	5	
4	TAB	13	
5	VNS x 2	4	5 programs
6	Leo's	5	
7		27	
8			
9			
10	TAB	10	
11	TAB	10	
12	Leo's	11	
13		31	
14	<b>March</b>		
15			
16	TAB	10	
17	TAB	5	
18	Leo's	8	
19		23	
20	<b>April</b>		



## Adult Programming

A		B	C	D
Program	Attendance	Outreach	Partner	
1	January			
2	Books & Beyond	9		
3	Book Edge	8		
4	Dove - Outreach		10	Dove Estates
5	Dove Bookclub		7	
6	Board meeting	10		
7	FF Board meeting	5		
8	Book Promotion			
9	Mobile Library Pro.			
10	eNewsletter		311	
11	TIES x 2	18		
12	New Year New Recipes	9		
13		59	328	
14				
15				
16	Dice & Drinks	23		
17	Books & Blessings	5		
18	Book Edge	9		
19	Dove			
20	Board Meeting			
21	FF Board Meeting			
22				
23		37		
24	March			
25	Wine & Color			
26	Books & Blessings			
27	Book Edge	8		
28	Dove	5	26	
29	Board Meeting			
30	FF Board Meeting			
31	DIY Craft	7		
32		20	26	
33	April			

## Goddard Public Library Profit & Loss Budget Performance March 2023

	Mar 23	Budget	Jan - Mar 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
Income					
Balance Forward	0.00		0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00		0.00	500.00	500.00
City Funds	25,850.17		128,937.10	224,807.00	224,807.00
Donations	140.00		5,921.49	1,000.00	1,000.00
Fines, Copies, Faxes	306.20		7,13.74	1,250.00	1,250.00
Goddard Lions Club Income	0.00		327.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	0.00	1,000.00	1,000.00
Levand Trust	0.00	0.00	0.00	3,000.00	3,000.00
SCKLS					
Summer Reading Grant	0.00	0.00	0.00	100.00	100.00
SCKLS - Other	0.00	0.00	0.00	10,000.00	10,000.00
<b>Total SCKLS</b>					
	0.00	0.00	0.00	10,100.00	10,100.00
State Aid	1,514.57	0.00	1,514.57	1,420.00	1,420.00
Grants - Other	0.00	0.00	0.00	1,000.00	1,000.00
<b>Total Grants</b>					
	1,514.57	0.00	1,514.57	16,520.00	16,520.00
Interest Income	14.30	0.00	43.59	16.00	16.00
Programming Income	76.00	0.00	75.00		
Refund Income	0.00	0.00	64.95		
Summer Reading Donations	0.00	0.00	1,000.00		
<b>Total Income</b>					
	27,900.24	0.00	138,598.26	264,393.00	264,393.00
<b>Gross Profit</b>					
	27,900.24	0.00	138,598.26	264,393.00	264,393.00
<b>Expense</b>					
Accounting	135.00	0.00	405.00	1,750.00	1,750.00
Automation	0.00	0.00	0.00	1,600.00	1,600.00
Board Insurance					
Treasurer Bond	0.00	0.00	0.00	825.00	825.00
Board Insurance - Other	0.00	0.00	0.00	1,040.00	1,040.00
<b>Total Board Insurance</b>					
	0.00	0.00	0.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	0.00	0.00	0.00	1,200.00	1,200.00
Bookmobile Maintenance	948.00	0.00	1,451.24	500.00	500.00
Bookmobile Tags	0.00	0.00	0.00	2,000.00	2,000.00
<b>Total Bookmobile</b>					
	948.00	0.00	1,451.24	3,700.00	3,700.00
Capital Improvement Budget					
City Funds Expense	0.00	0.00	0.00	1,000.00	1,000.00
Community Relations	0.00	0.00	308.00	5,300.00	5,300.00
Continuing Education	1,454.11	0.00	2,860.12	400.00	400.00
Director Health Benefit	0.00	0.00	62.15	7,200.00	7,200.00
Grant Expense	612.55	0.00	1,351.88		
			2,912.23		

# Goddard Public Library Profit & Loss Budget Performance

March 2023

	Mar 23	Budget	Jan - Mar 23	YTD Budget	Annual Budget
Library Inventory					
Audio Books	140.21		241.34		
Books	1,138.26		3,357.49		
DVD/Blu-Ray	106.06		359.23		
ebooks/audiobooks	0.00		816.74		
Magazines and Periodicals	283.53		391.53		
Library Inventory - Other	0.00	0.00	0.00	19,000.00	19,000.00
<b>Total Library Inventory</b>	<b>1,668.06</b>		<b>5,166.33</b>	<b>19,000.00</b>	<b>19,000.00</b>
Licensing	0.00		1,529.95	1,700.00	1,700.00
Maintain building and grounds	0.00		0.00	1,300.00	1,300.00
Memberships	0.00		0.00	842.00	842.00
Mileage	140.40		316.64	900.00	900.00
Miscellaneous					
Lost Book	0.00		23.34		
Miscellaneous - Other	77.72		77.72		
<b>Total Miscellaneous</b>	<b>77.72</b>		<b>101.06</b>		
Payroll Expenses					
KPERs-MISC	627.05	0.00	3,850.52	16,000.00	16,000.00
Payroll	4,645.25	0.00	23,560.69	132,861.00	132,861.00
Payroll Taxes	1,073.46	0.00	5,827.36	25,000.00	25,000.00
State Tax	117.68	0.00	1,133.63	6,500.00	6,500.00
State Unemployment Taxes (SUTA)	0.00	0.00	29.56	200.00	200.00
Workman's Comp Insurance	269.00	0.00	269.00	275.00	275.00
<b>Total Payroll Expenses</b>	<b>6,732.44</b>		<b>34,670.76</b>	<b>180,836.00</b>	<b>180,836.00</b>
Postage and Shipping	4.13		1,614.13	1,750.00	1,750.00
Programming					
Story Time	0.00		76.38		
Summer Reading Program	610.87		950.36		
Teen Advisory Board	124.39		124.39		
Wine & Color	0.00		105.49		
Programming - Other	230.54	0.00	998.86	5,500.00	5,500.00
<b>Total Programming</b>	<b>965.80</b>		<b>2,255.48</b>	<b>5,500.00</b>	<b>5,500.00</b>
Supplies					
Building	12.88		226.86		
Furniture	430.42		430.42		
Office	261.03		545.33		
Processing	170.85		204.83		
Supplies - Other	26.94	0.00	26.94	5,000.00	5,000.00
<b>Total Supplies</b>	<b>902.12</b>		<b>1,434.38</b>	<b>5,000.00</b>	<b>5,000.00</b>

**Goddard Public Library**  
**Profit & Loss Budget Performance**  
March 2023

	Mar 23	Budget	Jan - Mar 23	YTD Budget	Annual Budget
Technology	30.00	0.00	77.60	4,000.00	4,000.00
Utilities	1,544.83	0.00	5,102.62	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
<b>Total Expense</b>	<b>15,215.16</b>	<b>0.00</b>	<b>61,963.45</b>	<b>264,393.00</b>	<b>264,393.00</b>
<b>Net Ordinary Income</b>	<b>12,685.08</b>	<b>0.00</b>	<b>76,634.81</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>12,685.08</b>	<b>0.00</b>	<b>76,634.81</b>	<b>0.00</b>	<b>0.00</b>

	A	B	C	D	E	F	G	H	I	J	K
1	GPL										
2	BUDGET REPORT										
3	2/28/2023										
4											
5	MONTH:										
6	2										
7	COLUMN:										
8	C										
9											
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.
13											
14											
15											
16	Accounting	\$135.00	\$135.00	\$135.00							
17	Automation/Internet										
18	Maintenance										
19	Bookmobile		\$503.24	\$948.00							
20	Supplies	\$476.12	\$54.14	\$902.12							
21	Utilities/Telephone	\$1,997.90	\$1,599.89	\$1,544.83							
22	Materials	\$1,959.73	\$1,561.88	\$1,668.06							
23	Community Relations	\$937.26	\$468.75	\$1,454.11							
24	Programming	\$561.71	\$727.97	\$965.80							
25	Technology	\$47.60		\$30.00							
26	Continuing Education	\$62.15									
27	Licensing	\$612.00	\$917.95								
28	Memberships										
29	Mileage/Meals	\$34.40	\$141.84	\$140.40							
30	Postage	\$120.00	\$1,690.00								
31	Website	\$143.88									
32	Capital Improvement										
33	Board Insurance/Bond										
34	Director Health Benefit	\$600.00	\$600.00								
35	Payroll Taxes	\$2,901.28	\$2,868.57	\$1,191.14							
36	Retirement	\$1,591.51	\$1,631.96	\$627.05							
37	Salaries	\$9,648.72	\$9,266.72	\$4,645.25							
38	Workman's Comp			\$269.00							
39	Unemployment	\$29.56									
40											
41		\$21,858.82	\$22,167.91	\$14,520.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42											
43									City		\$ 224,807.00
44									carryover		\$ 20,000.00
45									grants		\$ 14,100.00
46									other income		\$ 5,486.00





**Goddard Public Library**  
**Reconciliation Summary**  
**Bank Checking Account, Period Ending 03/01/2023**

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	<u>Mar 1, 23</u>
<b>Beginning Balance</b>	92,069.54
<b>Cleared Transactions</b>	
Checks and Payments - 58 items	-15,439.91
Deposits and Credits - 15 items	28,671.68
<b>Total Cleared Transactions</b>	<u>13,231.77</u>
<b>Cleared Balance</b>	<u><u>105,301.31</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 1 item	-1.00
<b>Total Uncleared Transactions</b>	<u>-1.00</u>
<b>Register Balance as of 03/01/2023</b>	<u><u>105,300.31</u></u>
<b>New Transactions</b>	
Checks and Payments - 2 items	-1,048.59
<b>Total New Transactions</b>	<u>-1,048.59</u>
<b>Ending Balance</b>	<u><u>104,251.72</u></u>



4:54 PM

04/04/23

**Goddard Public Library**  
**Reconciliation Summary**  
Capital Improvement, Period Ending 04/01/2023

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	<u>Apr 1, 23</u>
Beginning Balance	55,074.26
Cleared Transactions	
Deposits and Credits - 1 item	<u>14.94</u>
Total Cleared Transactions	<u>14.94</u>
Cleared Balance	<u>55,089.20</u>
Register Balance as of 04/01/2023	55,089.20
Ending Balance	55,089.20

# Goddard Public Library Profit & Loss Budget Performance February 2023

	Feb 23	Budget	Jan - Feb 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
Income					
Balance Forward	0.00	0.00	0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00	0.00	0.00	500.00	500.00
City Funds	74,678.87	0.00	103,086.93	224,807.00	224,807.00
Donations	5,745.00	0.00	5,781.49	1,000.00	1,000.00
Fines, Copies, Faxes	204.98	0.00	407.54	1,250.00	1,250.00
Goddard Lions Club Income	327.82	0.00	327.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	0.00	1,000.00	1,000.00
Levand Trust	0.00	0.00	0.00	3,000.00	3,000.00
SCKLS					
Summer Reading Grant	0.00	0.00	0.00	100.00	100.00
SCKLS - Other	0.00	0.00	0.00	10,000.00	10,000.00
<b>Total SCKLS</b>					
	0.00	0.00	0.00	10,100.00	10,100.00
State Aid	0.00	0.00	0.00	1,420.00	1,420.00
Grants - Other	0.00	0.00	0.00	1,000.00	1,000.00
<b>Total Grants</b>					
	0.00	0.00	0.00	16,520.00	16,520.00
Interest Income	13.67	0.00	29.29	16.00	16.00
Refund Income	64.95	0.00	64.95		
Summer Reading Donations	1,000.00	0.00	1,000.00		
<b>Total Income</b>					
	82,035.29	0.00	110,698.02	264,393.00	264,393.00
<b>Gross Profit</b>					
	82,035.29	0.00	110,698.02	264,393.00	264,393.00
<b>Expense</b>					
Accounting	135.00	0.00	270.00	1,750.00	1,750.00
Automation	0.00	0.00	0.00	1,600.00	1,600.00
Board Insurance					
Treasurer Bond	0.00	0.00	0.00	825.00	825.00
Board Insurance - Other	0.00	0.00	0.00	1,040.00	1,040.00
<b>Total Board Insurance</b>					
	0.00	0.00	0.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	0.00	0.00	0.00	1,200.00	1,200.00
Bookmobile Maintenance	503.24	0.00	503.24	500.00	500.00
Bookmobile Tags	0.00	0.00	0.00	2,000.00	2,000.00
<b>Total Bookmobile</b>					
	503.24	0.00	503.24	3,700.00	3,700.00
Capital Improvement Budget					
City Funds Expense	0.00	0.00	0.00	1,000.00	1,000.00
Community Relations	308.00	0.00	308.00	5,300.00	5,300.00
Continuing Education	468.75	0.00	1,406.01	400.00	400.00
Director Health Benefit	0.00	0.00	62.15	7,200.00	7,200.00
Grant Expense	675.94	0.00	1,351.88		
	1,383.33	0.00	2,299.68		

## Goddard Public Library Profit & Loss Budget Performance February 2023

	Feb 23	Budget	Jan - Feb 23	YTD Budget	Annual Budget
Library Inventory					
Audio Books	67.99		101.13		
Books	1,287.09		2,219.23		
DVD/Blu-Ray	98.80		253.17		
ebooks/audiobooks	0.00		816.74		
Magazines and Periodicals	108.00		108.00		
Library Inventory - Other	0.00	0.00	0.00	19,000.00	19,000.00
<b>Total Library Inventory</b>	<b>1,561.88</b>	<b>0.00</b>	<b>3,498.27</b>	<b>19,000.00</b>	<b>19,000.00</b>
Licensing	917.95	0.00	1,529.95	1,700.00	1,700.00
Maintain building and grounds	0.00	0.00	0.00	1,300.00	1,300.00
Memberships	0.00	0.00	0.00	842.00	842.00
Mileage	141.84	0.00	176.24	900.00	900.00
Miscellaneous					
Lost Book	0.00		23.34		
<b>Total Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>23.34</b>	<b>0.00</b>	<b>0.00</b>
Payroll Expenses					
KPERs-MISC	1,631.96	0.00	3,223.47	16,000.00	16,000.00
Payroll	9,266.72	0.00	18,915.44	132,861.00	132,861.00
Payroll Taxes	2,334.25	0.00	4,753.90	25,000.00	25,000.00
State Tax	534.32	0.00	1,015.95	6,500.00	6,500.00
State Unemployment Taxes (SUTA)	0.00	0.00	29.56	200.00	200.00
Workman's Comp Insurance	0.00	0.00	0.00	275.00	275.00
<b>Total Payroll Expenses</b>	<b>13,767.25</b>	<b>0.00</b>	<b>27,938.32</b>	<b>180,836.00</b>	<b>180,836.00</b>
Postage and Shipping	1,690.00	0.00	1,810.00	1,750.00	1,750.00
Programming					
Story Time	76.38		76.38		
Summer Reading Program	339.49		339.49		
Wine & Color	105.49		105.49		
Programming - Other	206.61	0.00	768.32	5,500.00	5,500.00
<b>Total Programming</b>	<b>727.97</b>	<b>0.00</b>	<b>1,289.68</b>	<b>5,500.00</b>	<b>5,500.00</b>
Supplies					
Building	0.00		213.98		
Office	22.16		284.30		
Processing	33.98		33.98		
Supplies - Other	0.00	0.00	0.00	5,000.00	5,000.00
<b>Total Supplies</b>	<b>56.14</b>	<b>0.00</b>	<b>532.26</b>	<b>5,000.00</b>	<b>5,000.00</b>
Technology	0.00	0.00	47.60	4,000.00	4,000.00
Utilities	1,559.89	0.00	3,567.79	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
<b>Total Expense</b>	<b>23,897.18</b>	<b>0.00</b>	<b>46,748.29</b>	<b>264,393.00</b>	<b>264,393.00</b>
<b>Net Ordinary Income</b>	<b>58,138.11</b>	<b>0.00</b>	<b>63,949.73</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>58,138.11</b>	<b>0.00</b>	<b>63,949.73</b>	<b>0.00</b>	<b>0.00</b>

**Oath for those in office handling public funds:**

**75-4308. Oath required for public officers and employees.** Before entering upon the duties of his or her office or employment, each person to be employed by the state or any agency thereof or by any county, city or other municipality of the state including any school, college or university supported in whole or in part by public funds collected under any tax law of the state or any municipality thereof shall be required to subscribe in writing to the oath set out in K.S.A. 54-106.

**54-106. Form of oath to be taken by officer.** All officers elected or appointed under any law of the state of Kansas shall, before entering upon the duties of their respective offices, take and subscribe an oath or affirmation, as follows:

"I do solemnly swear [or affirm, as the case may be] that I will support the constitution of the United States and the constitution of the state of Kansas, and faithfully discharge the duties of Goddard Public Library Board Member So help me God."

"I do solemnly swear [or affirm, as the case may be] that I will support the constitution of the United States and the constitution of the state of Kansas, and faithfully discharge the duties of Goddard Public Library Director So help me God."

It was mentioned that we could approach Maize to contract our Mobile Library services to them. The board would have to approve it, but it's in statute that cities without libraries can contract for service. One option could be suggesting contracting with Maize at about \$50,000 a year and having the Mobile Library visit there twice a month. As that wouldn't cost \$50,000 a year it would give the library money to spend on the upkeep, supplies, and possibly new staff.



**instructables**

## **Library Story Stroll (Also Called Storywalk®)**



by ctstarkdesigns

My family absolutely loves our local library. For how small our town is the library does an amazing job providing activities and events for the town's youth. Holiday parties, animal specialists, guest authors, crafts, clubs, you name our library does it. I have tried to stay as involved as possible since my kids love going there often. I built a really cool racetrack for pinewood-derby-ish cars that the kids built using scrap pine wood and hot glue guns. This was a big hit and it let the librarian know that I am happy to build things to keep the library purring! So, early this year she reached out to me to see

During this Instructable I want to show you the steps necessary to build eighteen (or any other number) of robust Storywalk® posts for a fraction of the cost other methods might cost you. With the crazy pandemic going on, now, more than ever, it is important to provide our youth with outside, educationally-rich opportunities while still being socially distanced. This project fits the bill perfectly!

### **Supplies:**

Supplies necessary to build one Storywalk® post:

if I wanted to build a Storywalk® for the library. Check out the link to see a more detailed explanation of what a Storywalk® is and to see why it has that little "®" with it. I was only the builder in this case so I cannot give you a complete low down on who to credit and how to go about doing so, ***but please make sure you do your due diligence prior to jumping into this project.***

We had to first decide how we wanted the Storywalk to look. You can go from the super simple of a stick with a board to the complex (and insanely expensive) of welded frames, UV-resistant and tempered glass, with stainless steel posts. We decided to split the difference and use pressure treated wood and earth anchors to affix them to the ground. Sam, our librarian, wanted eighteen of them and wanted them to be weather resistant so that they could stay outside during all seasons. So, I went about coming up with some designs by looking at what other folks put together. The only problem I kept running into was finding affordable clear coverings for the boards. With the Covid pandemic in full swing, Lexan sheets were not only hard to come by but insanely expensive. I ended up finding a super-durable and affordable option that I think you will also like.

- (1) 24"x18" PET Sheet
- (1) 4"x4" Adjustable Ground Spike
- (1) 4"x4"x5' PT post
- (1) 24"x18" PT Plywood Sign

3" Pressure Treated Deck Screws

1-1/2" Pressure Treated Deck Screws

Hardware:

(3) rubber washers

(3) carriage bolts

(3) wingnuts

Pressure Treated wood for both the top of sign and underside (I used 2x4 stock for both of these)



## Step 1: Location!

# April 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1 Car Show-Library Closed
2	3	4	5	6	7	8
Story Time @ 9:30am Pre-K @ Explorer @ 4pm	Apollo @9:30am Orchard Senior Center CDS Family Night @	LP @ 9:30am MDO @ 10:30am Staff @ 6pm	ML@9am RCC Story Time @ 9:30am	NO RCC		
9	10	11	12	13	14	15
Story Time @ 9:30am	Kensler 9:30am/1:30pm TAB @ 6pm	Explorer 9:30am/1:30pm	CDS-Library Visit B & B @ 6pm	Saturday ST @9:30am		
16	17	18	19	20	21	22
Story Time @ 9:30am	Movement class @ 9:30am BE@6:30pm	ML 9am-1pm DOVE @2	EHS 7am-3pm BT ST @ 7:30pm Mulyane @5-7pm	ML 9:30am-1:00 TAGG @9:30am	Garden Class @ 9:30am Woman's Club Conference @Noon (Chattanooga)	
23	24	25	26	27	28	29
Story Time @ 9:30am	Peas in a Pod @ 9:30am TAB @ 6pm	Amelia-Library Visits	Goddard Puppet Ladies Challenger Library Visit!	Oak Street Day- ALL DAY!	Neighbors United 7:30am-1pm	
30	1	Notes				

10:30